

ATAD Board - Minutes of Meeting

September 11, 2018

Final

Present: Sharon Garofanello, Peggy Lull, Alicia Ward, Tonya Thompson, Bob Wason, Sue Isgrigg, MJ Stark, Barb Pellicano, Deb Allwell, Randy Peacock, George Morgan, Marina Sweany

Call to order: The meeting was called to order at 7:08 PM by President, Sharon Garofanello.

Order of business: The order of business was reviewed and accepted without change.

Minutes of previous meeting: The Board Members approved minutes of the June 2018 meeting without change.

Treasurer's report: Dean Ekberg

Attached are standard Budget vs. Actual and Balance Sheet reports. You will notice slight changes in format for both reports. (QB now refers to the "Balance Sheet" report as the "Statement of Financial Position".) Change made from the desktop version of Quickbooks to the online version. This will facilitate sharing information going forward.

IS fees have been coming in. All our current bills have been paid. Board members are urged to submit requests for reimbursement with supporting receipts promptly.

EFPR Group, LLC. is in the process of preparing our annual Financial Statements, and Federal and NY State filings. I will forward copies of the appropriate reports to the board when I receive them.

Host Families: Sue Isgrigg

Host family orientation took place and four out of the five students attended. The last student met Sue Isgrigg at her house.

Saturday 29th is the orientation for the students followed by a sleepover at Sue Isgrigg's lake house. Fliers and reminders will follow.

Independent visits have to be completed in the first 2 months. A board member, host parent and the student have to be present.

College Fair at Marketplace is on 09/26/2018 at 6pm.

Americans Overseas: Peggy Lull

Nothing to report.

State Department: Debby Allwell

The transfer of the state department representative from Sue Isgrigg to Deb Allwell has been completed.

The annual report was submitted the end of July 2018 and the proposed DS 2019 request allotment was completed and six spots were requested.

All students are registered with the State Department as in country and the forms for each of the students with the welcome letter from the US Department of State, Bureau of Educational & Cultural Affairs have been mailed out to the high schools.

CSIET:

Nothing to report.

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Policies and Procedures Committee: Peggy Lull

The committee met twice in June. Meetings this fall are scheduled for approximately every three weeks.

We have revised the IS Pre-Departure Letter, the IS School Contact Information, and the Log-In Directions for Background Check. These forms, along with the International Student Permission to Travel form, will be shared with the board and added to the website shortly.

The committee is continuing the process of revising the International Student Application & Parent/Student Agreement, and has plans for the revision of a number of other documents this fall.

Website development: George Morgan

Everything is up to date on the website.

The Adhoc committee met 3 times and identified a lot of issues but also some bright spots. Some role changes within the board will impact the activity. Moving Quickbooks on line is a positive change. The committee is coordinating actions with Policies and Procedures. Looking to add some skills to the board like insurance, accounting, etc.

Social Media: Mary Jane Stark

Provide pictures, feeds for Social media. Mary Jane Stark to create Instagram profile.

Outreach: Tonya Thompson

New fliers to go to RCSD to search for Gary Simon Award applicant.

Activities: Barbara Pellicano

Orientation for the exchange students is on September 29th at Sue's.

Programs:

Bamako: Alicia Ward

One of the visitors' son from a few years ago is interested in coming to Rochester to attend college. Looking for African based English class for him.

Wurzburg: Bob Wason

Hannah Kemmer arrived in Spencerport with her family on Thursday, Aug. 23. The following week they went to the school and set everything up. There are no problems that I know of (except that I can't get her to answer her email!). I expect everything to run smoothly with the family. This is a special case in a number of ways, and has had its difficulties: 1. our liaison Karl-Heinz Utschig lives in Würzburg and Hannah and her family live in Cologne, so communication is not easy; and now the host family lives in Spencerport; 2. Hannah's father and the host father have known one another for many years, and thus have a tendency to "take things into their own hands."

Arequipa: Barb Pellicano

Two students from Peru will arrive for the second semester.

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Alba Maria Garcia Calderon Lopez
January - June 2019

Aaron Medinas papers are coming / Arequipa Peru
January - June 2019

Iquitos, Peru: Barb Pellicano

Nothing to report.

Novgorod: Marina Sweany

Everything is well and the students are finishing up the year.

Both girls have arrived. The host families are wonderful, and the transition went smooth. They chose their subjects already. Anya is in Webster and she participates in swimming.

Rennes:

Looking for a program chair for the program.

Krakow: Randy Peacock

Randy reached out to Olga, ATAD liaison in Poland but never heard back from her.

Majorca: Barbara Pellicano (interim)

We currently have 2 students from Mallorca, Maria Gomez Castresana and Vicente Martin Garcia-Marcos. Maria is with the Allen family and is attending school in Geneseo. Vicente is with the Bennet family and attending Webster Schroeder. Both are doing well.

Caltanissetta: Rosalba Pisaturo

No report.

The meeting was adjourned at 8:40 PM on September 11, 2018

Respectfully submitted,

Iva Doser